

## Redressal of Student Grievances

### PREAMBLE

KLE Technological University is committed to provide a safe, fair and harmonious learning and work environment for Students, Faculty and Staff. For the redressal of the student grievances, KLE Tech has constituted following committees in accordance with the implementation guidelines issued by UGC/AICTE **(UGC-Grievance Redressal Regulation Act 2012)**.

1. Anti-ragging
2. Anti-Sexual Harassment (Internal Complaint Committee)
3. Grievance Redressal

Grievance Redressal mechanism was set up at KLE Technological University for handling day-to-day grievances related to students, parents and staff members. It also facilitates the resolution of grievances in a fair and impartial manner maintaining necessary confidentiality . Any stakeholder with a genuine grievance may approach Grievance Redressal Cell to submit his/her grievance in writing or send through the appropriate committees.

Anti-ragging: [arc@kletech.ac.in](mailto:arc@kletech.ac.in)

Anti-Sexual Harassment (Internal Complaint Committee): [ash@kletech.ac.in](mailto:ash@kletech.ac.in)

Grievance Redressal: [grievance@kletech.ac.in](mailto:grievance@kletech.ac.in)

### OBJECTIVES

- To ensure a fair, impartial and consistent mechanism for redressal of varied issues faced by the stakeholders.
- To uphold the dignity of the University by promoting cordial Student-Student relationship, Student-teacher relationship, teacher-teacher relationship.
- To develop a responsive and accountable attitude among the stakeholders, thereby maintaining a harmonious atmosphere in the University campus.
- To ensure that grievances are resolved promptly, objectively with sensitivity and in complete confidentiality.
- To ensure that the views of each grievant and respondent are respected and that any party to a grievance is neither discriminated against nor victimized.
- To advise stakeholders to respect the right and dignity of one another, and not to behave in a vindictive manner towards any of them for any reason.



## DEFINITIONS

**Grievance:** Grievance means a formal complaint—includes any kind of discontent or dissatisfaction or negative perception, whether expressed or not, arising out of anything connected with University that a student or parent or staff member thinks, believes, or even feels, is unfair, unjust or inequitable.

**Grievant:** Grievant means a student, parent, staff member or group of students or parents or staff members submitting the grievance.

Any student or parents or staff member wants to initiate a grievance may in the first instance bring the issue to the notice of the Head of the respective school/department/office, who will address the issue and try to resolve it within 7 working days of the receipt of the grievance.

If, there is no response within the stipulated time from the respective school/department/office or grievant is dissatisfied with response/resolution to his/her grievance, then the grievant is free to represent his/her grievance to the University Grievance Redressal Cell.

If, the grievance is against the respective Head of school/department/office, then the grievant may directly submit his/her grievance in writing via email at [grievance@kletech.ac.in](mailto:grievance@kletech.ac.in) or submit in person at the Grievance Redressal Cell, to the member secretary of Grievance Redressal Cell.

Upon completion of proceedings, the Grievance Redressal Committee shall communicate the final decision to both parties via email, which shall be binding on both the parties.



## Anti-Ragging Committee

Ragging is prohibited under the Ragging Act, 1997 and it is also punishable under various provisions of the Indian Penal Code, 1860. The Regulators of higher education like UGC and AICTE have also noted promptly by making the necessary Rules and Regulations to curb the menace of ragging in all the educational institutions.

The anti-ragging committee at KLE Tech establishes measures for Prohibiting, Preventing and Punishing Activities of Ragging menace within the campus in accordance with UGC Regulations, Supreme Court Directives and State Act. It is responsible for taking against those found guilty of ragging and or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

### Composition of Anti-Ragging Committee

The Anti Ragging Committee has been constituted with the objective of Prevention and Prohibition of Ragging in the campus of KLE Technological University, Hubli. The Committee comprises of following members:

Sl. No.	Name	Designation	Position
1	Dr. B S Anami	Registrar	Chairperson
2	Dr. P.G. Tewari	Dean Academic Affairs	Member
3	Dr. Sanjay V Kotabagi	Dean Student Affairs	Member
4	Dr. Nalini Iyer	Head-School of Electronics and Communication Engineering	Member
5	Prof. V A Goudar	Freshman Coordinator	Member
6	Dr. B.B. Kotturshettar	Dean Planning & Development	Member
7	Mr. M.M. Kuragodi	Physical Director	Member
8	Mr. V.N. Sanagoudar	Chief- Warden Boys Hostel	Member
9	Mr. Shivanand P P	Warden Boys Hostel	Member
10	Mrs. Minal Salunke	Warden Girls Hostel	Member
11	Representative from nearby Police Station	---	Member
12	Prof. Veeresh Angadi	Warden Boys Hostel	Member

The staff and students can register their complaints through [arc@kletech.ac.in](mailto:arc@kletech.ac.in)

### **Functions of Anti-Ragging Committee**

1. To ensure compliance with the provision of these regulations and any law for the time being in force concerning ragging and to deal and act promptly with the incidents of ragging brought to its notice.
2. To keep tabs on the happening of events related to, in Campus or Off- campus or other designated places in the premises
3. To conduct such enquiry observing a fair and transparent procedure and the principles of natural justice and after giving adequate opportunity to the student or students accused of ragging and other witness to place before it the facts, documents and views concerning the incident of ragging and considering such other relevant information as may be required.
4. To monitor and observe in the functions and performance of the Anti-Ragging committee in prevention and curbing or ragging in the institution.
5. To conduct an on-the-spot enquiry into any incident of ragging referred to it by the Head of the Institution or any member of the Faculty or any member of the Staff or any student or any parent or guardian or any employee of a service provider or any other person, as the case may be: and the enquiry report along with recommendations shall be submitted to the Anti-Ragging Committee for action under clauses (a) of Regulation 9.1 of UGC.
6. Also, to monitor the welfare of fresh students outside the campus.
7. To be vigilant at all hours including at odd hours all around the campus and other places vulnerable to incidents of and having the potential of ragging and shall be empowered to inspect such places.

### **Administrative Action in the event of Ragging**

The Institution shall punish the student found guilty of ragging after following the procedure and in the manner prescribed herein under:

1. The Anti-Ragging Committee of the Institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Committee.



2. The Anti-Ragging Committee depending on the nature and gravity of the guilt will follow up the punishment based on the committee's decision.
3. Further the Institution can refer to the Affiliating University to act according to the UGC Regulations and State Act on curbing the menace of ragging

### **Punishments**

- As per the Supreme Court judgment on ragging in the Colleges, the following actions will be taken on those students who indulge in ragging Withholding of scholarships, fellowships & results
- Debarring from representation in events and appearing for tests/examinations and also consequent admission to any other institution
- Withdrawing benefits like travel concessions and campus selections
- Suspension or expulsion from hostel or mess and also attending classes
- Cancellation of admission or rustication from the Institution
- Registration of FIR against the accused and Prosecution under the Indian Penal Code, 1860.

## Anti-Sexual Harassment Committee (Internal Complaint Committee)

As per the Supreme Court Judgment and guidelines issued in the year 1997 to provide for the effective enforcement of the basic human right of gender equality and guarantee against sexual harassment and abuse, more particularly against sexual harassment at work places, the University Grants Commission (UGC) has issued circulars since 1998, to all the universities, advising them to establish a permanent cell and a committee and to develop guidelines to combat sexual harassment, violence against women and ragging in colleges and universities. Keeping the above guidelines in mind the institution has constituted a Committee against Sexual Harassment.

### Composition of Anti-Sexual Harassment Committee

The **Anti-Sexual Harassment Committee** has been constituted at KLE Technological University with the objective to provide a healthy and congenial atmosphere to the staff and students of the University. The Committee comprises of following members:

Sl. No.	Name	Designation	Position
1	Dr. Uma Mudengudi	Dean- R&D	Chairperson
2	Dr. B S Anami	Registrar	Member
2	Prof. B.L. Desai	Executive Dean	Member
3	Prof P.G. Tewari	Dean Academic Affairs	Member
4	Prof. Sanjay Kotabagi	Dean Student Affairs	Member
5	Smt. Aruna Nayak	Associate Professor-School of Computer Science & Engineering	Member
6	Smt. Medha Pawar	Advocate	External Member
7	Dr. Sujata Kotabagi	Professor- School of Electronics & Communication Engineering	Member Secretary

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## **Objectives**

- To develop guidelines and norms for policies against sexual harassment
- To develop principles and procedures to combat sexual harassment
- To work out details for the implementation these policies.
- To prepare a detailed plan of actions, both short and long term
- To organize gender sensitization awareness program.
- To deal with cases of discrimination and sexual harassment in a time bound manner, aiming at ensuring support services to the victimize